



## **Yukon Department of Education Yukon Schools' Web Publishing Policy**

School websites provide an effective means to communicate various aspects of a school's day-to-day operations with parents, community, students and educators.

### **Guidelines**

To insure information published is appropriate for the school's educational community, the following guidelines have been established for content, protection of privacy and management of school websites.

1. All content, links and graphics published on a school website should be appropriate for the school community and directly related to the goals of the school's website.
2. All school webpages and changes to the school website are to be approved by the school's administration prior to being posted to the web.
  - a. Teachers who maintain individual class or homework webpages are responsible for the content, accuracy and appropriateness of the data posted.
3. A parent / guardian's signature must be provided before any information about a student (name, work or photo) is published on a school's website.
  - a. Student names are not to be published with any individual or group photos on a school's website.
  - b. Only a student's first name will identify a written work published on a school's website.
4. Canadian Copyright Guidelines apply to all content posted on school websites.

Based on the guidelines outlined above, (please check one)

I give permission

I do not give permission

for my daughter/son \_\_\_\_\_ (first and last name)  
to be part of \_\_\_\_\_ School's home page.

Parent/guardian name: \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_